

# DEREHAM TOWN COUNCIL

9<sup>th</sup> November 2021

At a meeting of the **Full Council** held on **Tuesday 9<sup>th</sup> November 2021** in the Memorial Hall at **7.30pm**.

**Present:** Councillors S Green (Chairman), A Brooks, H Clarke, K Cogman, P Duigan, A Greenwood, H King and L Monument

Also in attendance: Deputy Lieutenant Dr Andy Wood, Deputy Town Clerk Jillian Barron, Town Council Officer Gemma Drew, County Councillor W Richmond, Carolyn Coleman and Mike Webb (aboutDereham)

**83. To receive apologies for absence.**

Apologies for absence were received from Councillors C Bunting, P Morton and T Monument.

**84. Declaration of Interest.**

There were no declarations of interest.

It was agreed to change the order in which the items were considered at the meeting. Item 8 on the agenda was taken as the next item.

**85. Covid Memorial Plaque presentation by Deputy Lieutenant Dr Andy Wood.**

The Deputy Lieutenant Dr Andy Wood made a short speech explaining that he was one of a number of people who helped the Lord-Lieutenant, Lady Dannatt represent the Queen. He continued by saying that this was quite a poignant moment to say thank you to the community by presenting this plaque to recognise all the hard work done by the community during the pandemic.

*The meeting was adjourned*

County Councillor W Richmond addressed the meeting advising that the original quote for work on Shillings Lane was £24,000, he had now received a revised quote which was now for £56,000 for two thirds of the lane. He said that maybe the Town Council would like to apply for additional funding from the Parish Partnership Scheme but the bids would need to be in by the 10<sup>th</sup> December. Councillor W Richmond also said that there was a possibility that there may be additional funding available from the Department of Transport's active travel fund to help pay for the Zebra Crossing.

Councillor H Clarke asked County Councillor P Duigan if there were any updates on what was happening to the former Children's Centre on London Road. Councillor P Duigan replied that this was still being looked into and that he was aware that they did not want to lose any strategic sites and that at this moment it is still a part of Children's Services.

*The meeting resumed*

86. **To receive announcements.**

The Mayor, Councillor S Green announced that he had attended the following events:

- 22<sup>nd</sup> October 2021 - The unveiling of the Wayfinding Signs
- 7<sup>th</sup> November 2021 - The Justice Service at Norwich Cathedral

87. To receive, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 12<sup>th</sup> October 2021**.

Proposed by Councillor S Green, the minutes of the Full Council meeting Tuesday 12<sup>th</sup> October 2021 were agreed and signed.

88. **Virtual Traffic Management meeting**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 26<sup>th</sup> October 2021**.

Proposed by Councillor S Green, the minutes of the Virtual Traffic Management meeting Tuesday 26<sup>th</sup> October 2021 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom.

The following recommendation was agreed and approved by the Council:

**To consider proposals for the Parish Partnership Scheme – 2022/23.**

The following proposals for the Parish Partnership Scheme – 2022/23 were agreed:

- Zebra Crossing on Quebec Road, near to the gate to Northgate High School - £72,000.
- A two-bay bus shelter on Norwich Road near the access to Union Drift - £3250.

89. **Virtual Social & Welfare Committee meeting**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 26<sup>th</sup> October 2021**.

Proposed by Councillor H King, the minutes of the Virtual Social & Welfare Committee meeting Tuesday 26<sup>th</sup> October 2021 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom.

The following recommendations were agreed and approved by the Council:

**Update on marking the Queen's Jubilee 2022.(Councillor H Clarke & A Greenwood)**

It was agreed that a steering group be formed and engage with Breckland Council, the steering group would comprise Councillors H Clarke, A Greenwood and H King. Councillor L Monument would also be on the steering group although she is not on the Social & Welfare Committee.

**To discuss a proposed Community Toilet Scheme.**

It was agreed that the Town Council proceed with the Community Toilet Scheme and consider the recommendations put forward once the questions raised have been answered.

- To proceed with a Community Toilet Scheme as proposed in the report
- To accept the offers from the named businesses to take part in the scheme
- The amount of an annual payment to smaller businesses on the assumption that larger businesses will not expect payment)
- To allocate a maximum of £5,000 in the Council's budget of which up to £1,000 may be required for set-up costs
- The design of leaflets and stickers and other materials should be based on those used in Kendall which have been proven to work well
- That the Council's staff will set up the scheme and administer the scheme
- That the operation of the scheme will be reviewed initially 6 month after the start and then annually

Councillor L Monument said that it would not be the responsibility of the staff to investigate complaints regarding the toilets scheme, and suggested that a pro forma form should be produced for logging complaints and once completed this would be passed on to the business concerned.

90. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor S Green, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

**Chairman**