

**NOTE:** In the case of non-members, this agenda is for information only

## **DEREHAM TOWN COUNCIL**

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**4<sup>th</sup> August 2022**

Dear Councillor

You are hereby summoned to attend the next meeting of **Dereham Town Council** which will be held at the Memorial Hall, Dereham on **Tuesday 9<sup>th</sup> August** at **7.30pm** to consider the items on the Agenda below.

Yours faithfully

*A N Needham*

**Mr A N Needham**  
**Town Clerk**

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

### **AGENDA**

1. To receive apologies for absence.
2. **Declaration of Interest.**  
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011  
  
**Adjournment for Public Speaking - meeting to be adjourned for up to 15 minutes maximum to take questions from members of the public or to allow County and District Councillors to give a report and answer questions.**
3. To receive announcements.
4. To receive, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 12<sup>th</sup> July 2022**.
5. **Markets & Buildings**
  - a) To receive, confirm as correct and sign the minutes of the **Markets & Buildings meeting** held on **Tuesday 26<sup>th</sup> July 2022**.

- b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

**To consider options to refurbish Cemetery Lodge**

The committee recommended that Cemetery Lodge be fitted with an air-source heat pump and commission further work to look at the best way of delivering heat using an air source heat pump, ensuring that it would be effective for both heating and potentially cooling. It was also recommended extending the contract to include repairs to the lattice work at the entrance to the cemetery and construct a new door for Bishop Bonner's cottages. Other aspects of the refurbishment would be looked at in due course.

**To consider block booking at the Memorial Hall**

The committee recommended that smaller block-bookings held on weekends should be confirmed on a rolling three-month basis, to avoid the potential loss of larger events. Those affected would be offered alternative dates as close as possible to their original date.

**6. Social & Welfare**

- a) To receive, confirm as correct and sign the minutes of the **Social & Welfare meeting** held on **Tuesday 26<sup>th</sup> July 2022**.
- b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

**To consider nominations for the Queen's Platinum Jubilee Citizen Award**

The committee recommended that criteria be added to help with choosing candidates. Two suggested criteria being length of service over 5 years, and 'emergency/Immediate response' for those that have gone above and beyond during a more recent time period. It was recommended nominations are reviewed based on the above criteria and then brought to the next Full Council meeting.

7. To receive, confirm as correct and sign the minutes of the **Planning meetings** held on **Tuesday 12<sup>th</sup> July** and **Tuesday 26<sup>th</sup> July 2022**.
8. To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.
9. To consider options for the Queen's Platinum Jubilee Citizen Award Reception.
10. **Exclusion of Press and public**  
To pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.
11. To consider nominations for the Queen's Platinum Jubilee Citizen Award.
12. Update on Balanced Score Card priorities.