

***NOTE:** In the case of non-members, this agenda is for information only

DEREHAM TOWN COUNCIL

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23rd December 2025

To All Members of the Personnel Committee

Councillors: S Green, Z Flint, R Jamieson, H King and L King

Dear Councillor

You are hereby summoned to attend a meeting of the **Personnel Committee** to be held at the Memorial Hall, Dereham on **Tuesday 6th January 2026 at 7pm** to consider the items on the Agenda below.

Yours faithfully

R O'Callaghan

R O'Callaghan
Mayor of Dereham

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

A G E N D A

1. To receive apologies for absence.
2. **Declaration of Interest.**
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011.
3. **Exclusion of press and public**
To pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.
4. To consider recruitment process for Deputy Clerk and consider appointing external consultants to assist in recruitment process.