

DEREHAM TOWN COUNCIL

10th May 2022

At a meeting of the **Full Council** held on **Tuesday 10th May 2022** in the Memorial Hall at **7.30pm**.

Present: Councillors S Green (Chairman), A Brooks, H Clarke, K Cogman, P Duigan, A Greenwood, H Seymour-Jones, H King and L Monument.

Also in attendance: Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron and District Councillor A Webb.

132. To receive apologies for absence.

Apologies for absence were received from Councillors T Monument, C Bunting and P Morton.

133. Declaration of Interest.

Councillor H Clarke declared a personal interest as he is an allotment holder.

The meeting was adjourned

District Councillor A Webb talked about Breckland Council's Jubilee Funding awards which has been very successful in Dereham. She also mentioned a match funding scheme which was being run by the Norfolk Community Foundation, applicants can apply for up to £5000.

District Councillor A Webb said that she had attended the opening of the Ukraine Centre and advised that they were now looking for funding for medical supplies.

District Councillor A Webb spoke of the parking issues along Norwich Road where vehicles parking on pavements and close to the entrances of properties made it difficult for drivers leaving their drives to see oncoming traffic and blocking the pavements for pedestrians.

Elaine Nickolls a resident of Norwich Road confirmed Councillor A Webb's comments and continued by saying there have been several accidents along that road and one day she came home to find damaged car parts in her garden.

The meeting resumed

134. To receive announcements.

The Mayor of Dereham, Councillor S Green announced that he had attended the following events:

23 rd April 2022	-	Dereham Windmill Craft Fair
24 th April 2022	-	The Licencing of Rev'd Laura Purnell (Shipdham)
29 th April 2022	-	The Re-opening of Bishop Bonners Cottages

The Deputy Mayor of Dereham, Councillor H King announced that he had attended the following events:

- 29th April 2022 - The re-opening of Bishop Bonners Cottages
- 5th May 2022 - The opening of the Ukraine Centre

The Deputy Mayor, Councillor H King presented a certificate for the Best Kept War Memorial in Norfolk to the Town Clerk.

135. To receive, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 12th April 2022**.

Proposed by Councillor S Green, the minutes of the Full Council meeting Tuesday 12th April 2022 were agreed and signed subject to a minor amendment.

136. **Virtual Heritage & Open Spaces Committee meeting**

- (a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 26th April 2022**.

Proposed by Councillor P Duigan, the minutes of the Virtual Heritage & Open Space Committee meeting Tuesday 26th April 2022 were agreed and signed.

- (b) To receive a report from the Chairman, discuss any matters arising therefrom.

The following recommendations were agreed and approved by the Council:

To receive Footpaths Warden's report and discuss any matters arising from the report.

It was agreed that for FP2 the Town Council request Norfolk County Council contact the landowner again to say (1) the field edge section is much better, thank you; (2) the ends of the cross-field section are still far too narrow; and (3) the middle part of the cross-field section needs to be widened soon to allow walkers through as the crops grow.

It was agreed that for RB3 Either (1) If Norfolk County Council proposes to require the landowner to reinstate the restricted byway, it should set a specific timescale within no more than 3 months by which time the RB is established and subsequently maintained, or (2) if Norfolk County Council is willing to consider a diversion, consultation with all relevant parties should be started within 2 months; such a diversion must be of similar length and form a right of way not a permissive route (there seems to be an obvious route available)

It was agreed that for FP14a the Town Council support the proposal from Norfolk County Council that the boardwalk be replaced with an aggregate path but monitor progress to ensure there are no undue delays.

It was agreed that for RB30 the Town Council request Norfolk County Council to determine action, depending on land ownership, either (1) to significantly cut back the hedge, or (2) to fill in the ditch, or (3) to take some other action which enables the establishment of safe path usable by all legitimate users of a restricted byway.

It was agreed that for RB32, the Town Council have discussions with NCC regarding the cost and whether contractors other than Norse could be used.

It was agreed that for FP34, the Town Council request Norfolk County Council determine action and set a reasonable timescale for implementation.

It was agreed that for FP37, the Town Council lead negotiations between Norfolk County Council, Breckland District Council and National Highways to remove all existing rubbish and take steps to prevent any more being deposited. Due note should be taken to set a reasonable timescale for this long-standing problem.

137. **Virtual Recreation Committee meeting**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 26th April 2022.**

Proposed by Councillor A Brooks, the minutes of the Virtual Recreation Committee meeting Tuesday 26th April 2022 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom.

The following recommendations were agreed and approved by the Council:

To consider agreement for Dereham Rugby Club.

The following Heads of Terms for agreement for Dereham Rugby Club were agreed:

- **Term** – 50 years with a review every 10 years
- **Annual Rent** - £1
- **Times when the Club has use of the pitch and surrounding area** –

Training	Tues	4pm – 10pm
	Wed	4pm – 10pm
	Sun	10am – 2pm
Match Day	Fri	10am - 2pm (match day prep marking lines etc)
	Sat	9am - 6pm Match Day to cover start time and pre match training.
- **Pitch Maintenance** – the Rugby Club will pay the Town Council £400 per year towards pitch improvements.
- **Car Park** – Town Council will contribute £500 a year and the Rugby club £200 per year towards the maintenance of the car park.

To consider asking Breckland Council to comply with its duty under Section 10 of the Open Spaces Act.

It was agreed that the Town Clerk write to Breckland District Council requesting that they comply with their duty under Section 10 of the Open Spaces Act and repair the play equipment at Sandy Lane. It was suggested that Breckland Council could use the Special Expenses mechanism to pay for the repairs, if they were concerned about the double taxation.

To consider a request to remove a boundary tree at Toftwood allotments.

It was agreed that consent to remove the boundary tree be given as per the existing policy.

It was agreed that the policy be reviewed at committee at a later date.

138. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor S Green, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

Councillor A Brooks left the meeting.

139. **To discuss parking issues on Norwich Road.**

It was agreed that the Town Council would support any parking restrictions that would help alleviate the parking issues on Norwich Road.

140. **To consider requesting Norfolk County Council incorporate the draft Dereham Town Council Cycling and Pedestrian plan into the Norfolk Local Cycling & Walking Infrastructure Plans. (Cllr Morton)**

It was agreed that the Town Council request Norfolk County Council incorporate the draft Dereham Town Council Cycling and Pedestrian plan into the Norfolk Local Cycling & Walking Infrastructure Plans.

141. **To consider putting a representative on Breckland Council's Steering Group for the renovation of the Queen Mothers Garden**

It was agreed that Councillor H King be a representative acting as an observer on Breckland Council's Steering Group for the renovation of the Queen Mothers Garden. Councillors K Cogman and H Seymour-Jones agreed to stand in should Councillor H King be unavailable to attend. This role would be purely to bring information back to the Town Council not to make decisions on behalf of the Town Council.

Chairman