

DEREHAM TOWN COUNCIL

13th February 2024

At a meeting of the **Full Council** held on **Tuesday 13th February 2024** in the Memorial Hall at **7.30pm**.

Present: Councillors H King (Chairman), A Brooks, C Coleman, K Cogman, H Clarke, P Duigan, Z Flint, S Green, A Greenwood, P Morton and R O'Callaghan.

Also in attendance: Town Clerk T Needham, Deputy Town Clerk J Barron and County & District Councillor W Richmond.

99. **To receive apologies for absence.**

Apologies for absence were received from Councillor L Monument.

100. **Declaration of Interest.**

Councillors K Cogman, H Clarke and R O'Callaghan declared a personal interest as they are all District Councillors.

The meeting was adjourned

County Councillor W Richmond advised that he will be meeting with the Highways Engineer Matt Lines at Dereham Memorial Hall on the 29th February to visit various sites in Dereham, all councillors are welcome to join them. Councillor Richmond said that he was happy to raise any issues for those who were unable to attend.

County Councillor W Richmond asked if the SAM2 sign could be deployed to Norwich Road, between Neatherd High school and the Football club.

Councillor S Green asked if there were any plans to resurface the Market Place as it is pretty rough with lots of potholes.

County Councillor P Duigan replied that he was not aware of any scheduled repairs but if there was any of his County Council allowance left this could be used for areas that required painting.

Councillor C Coleman said that she had attended a meeting with George Freeman on the 9th February 2024.

The meeting resumed

101. **To receive announcements.**

The Mayor, Councillor H King announced that he had attended the following events:

8th February 2024 – Armed Forces Conference at RAF Marham

9th February 2024 – Memorial Services for Eric Swann at St Nicholas Church

The Mayor continued by thanking Kayleigh Grant (Town Council Officer) for all

her hard work in organising his diary of events and ensuring that everything runs smoothly.

102. To receive from the Chairman, confirm as correct and sign the minutes of the **Full Council meeting held on Tuesday 9th January 2024.**

Proposed by Councillor H King, the minutes of the Full Council meeting held on Tuesday 9th January 2024 were agreed and signed.

103. **Markets & Buildings**

- a) To receive from the Chairman, confirm as correct and sign the minutes of the **Markets & Buildings Committee meeting held on 23rd January 2024.**

Proposed by Councillor S Green, the minutes of the Markets & Buildings Committee meeting held on Tuesday 23rd January 2024 were agreed and signed.

- b) To discuss any matters arising and vote on any recommendations listed below.

The following recommendations were agreed and approved by the Council:

To consider block booking requests which include gaps during the hire period.

It was agreed that other venues be approached to understand how they would deal with the problem of gaps and brought back to committee

To consider an update to the schedule of damages payable by hirers of the Memorial Hall.

It was agreed the Terms of Hire for the Memorial Hall be updated to include a deposit of £250 to cover the cost of returning the lighting rig to “set rig” if this is not done so at the end of the hire and £50 for not returning the sound desk to ‘pre-hire set up’.

To consider Memorial Hall rates for individuals raising money for charity.

It was agreed that if the hirer of the hall is a non-resident, then they should not get a discounted rate even if the event is for charity.

To consider disposal of the Clavinova electronic piano.

It was agreed the Clavinova electric piano be disposed of either by selling or if that fails then donating to a Dereham charity/good cause.

104. **Social & Welfare**

- a) To receive from the Chairman, confirm as correct and sign the minutes of the **Social & Committee meeting held on 23rd January 2024.**

Proposed by Councillor H King, the minutes of the Social & Welfare Committee meeting held on Tuesday 23rd January 2024 were agreed and signed.

- b) To discuss any matters arising and vote on any recommendations listed below.

The following recommendations were agreed and approved by the Council:

To consider bins in old Cemetery.

It was agreed the current bins at the old Cemetery be replaced by a number of domestic sized wheelie bins located at the main entrance and near the Chapels.

To consider suitable length of time to leave plastic tributes on a grave.

It was agreed all artificial tributes, on the grass, would be removed from graves after six weeks, any tributes removed would be retained for four weeks to enable collection, should people wish to do so.

To consider plastic grass on graves.

It was agreed that once the tree canopy at the old Cemetery has been reduced, owners of graves with artificial grass on will be asked to remove it while graves re-seeded.

It was agreed that rules for the new cemetery be made to ban artificial grass in the lawned area.

105. To receive, confirm as correct and sign the minutes of the **Planning meeting** held on **Tuesday 23rd January 2024**.

Proposed by Councillor H King, the minutes of the Planning meeting held on Tuesday 23rd January 2024 were agreed and signed.

106. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor H King, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

107. **To co-opt to the vacant councillor position.**

Two candidates came forward for co-option following a ballot, Zoe Flint received most votes.

It was agreed that Zoe Flint be co-opted as a Councillor.

Councillor Z Flint joined the meeting.

108. **To receive any updates/reports from members of the council who are County or District Councillors:**

County Councillor P Duigan said that he had no further updates on the London Road School.

109. **To recommend that the Council clear ditch on land adjacent to the Neatherd.**

It was agreed that this would be looked into further.

110. **To propose that the Town Council hold an additional meeting on Tuesday the 20th February to consider and comment on the current Local Plan Consultation.**

It was agreed that an additional Town Council meeting would be held on the 20th February 2024.

111. **To amend Standing Order 7 for the Annual Parish Meeting.**

It was agreed to make the following amendment to Standing Order 7 for the Annual Parish Meeting: The Town Mayor with Officer support to be seated at the front, with Parishioners seated in a semi-circle.

112. **To nominate Cllr Coleman to the management board for the Norfolk Association of Local Councils.**

It was agreed that Councillor Coleman be nominated to the management board for the Norfolk Association of Local Councils.

113. **To propose that the Town Council support the Dereham litter pickers' Great British Spring Clean by Councillors participating in the event if possible and supporting the Great British Spring Clean and the Dereham Litter Pickers by promoting it on our website and Facebook page during the period 15-31 March 2024. In much the same way as we currently support "We Stand With Ukraine" movement.**

It was agreed that the Town Council would support Dereham Litter Pickers Great British Spring Clean by promoting it on the Town Council's Facebook page.

Chairman