DEREHAM TOWN COUNCIL

13th October 2026

At a meeting of the **Full Council** held on **Tuesday 13th October 2026** in the Memorial Hall at **7.30pm**.

Present: Councillors Z Flint (Chairman), P Duigan, S Green, A Greenwood, R Jamieson, A Keats, H King, L King, and P Morton.

Also in attendance: County & District Councillor A Webb, Town Clerk A Needham, Deputy Town Clerk J Barron.

56. **To receive apologies for absence.**
Apologies for absence were received from Councillor R O'Callaghan.

57. **Declaration of Interest**.
There were no declarations of interest.

The meeting was adjourned.

County and District Councillor A Webb advised that the next hazardous waste days with be on the 13th and 14th November.
Breckland Council have released funding for 'Dereham's Got Young Talent' show being held on the 28th October.
Dereham Action Partnership are trialling a Loyalty Scheme for businesses in Dereham, the customer would receive a card which they would collect 12 stamps, once full this would be entered into a draw where they could win a prize.

Councillor H King asked for an update on the setting up of Dereham Speed Watch, Councillor Webb replied that so far only four people had shown any interest and the scheme requires a minimum of six.

Councillor R Jamieson reminded Councillors that bids would need to be submitted soon for the Parish Partnership Scheme and spoke of the East of England investment fund.

Lorraine Bliss from the Joe Dix Foundation addressed the meeting advising that she was part of a nationwide knife campaign, aiming to get knife banks sited in all towns in Norfolk, these banks allow people to dispose of weapons anonymously.

The meeting resumed

58. **To receive announcements.**
The Mayor, Councillor Z Flint, announced that she had attended the following events:-

23rd September – The leader of Breckland Councils Civic Event at the Norfolk Distillery
24th September - Visit to the Air Cadets with Councillor H King
8th October - Opening of PureGym

The Deputy Mayor, Councillor S Green, announced that he had attended the following event:-

29th September - Dereham Theatre Company 'We Will Rock You'

59. To receive from the Chairman, confirm as correct and sign the minutes of the **Extraordinary Full Council meeting** held on **Tuesday 1st September 2026.**

Proposed by Councillor Z Flint, the minutes of the Extraordinary Full Council meeting held on Tuesday 1st September 2026 were agreed and signed.

60. To receive from the Chairman, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 8th September 2026.**

Proposed by Councillor Z Flint, the minutes of the Full Council meeting held on Tuesday 8th September 2026 were agreed and signed subject to a minor amendment.

61. **Finance & Governance**

a) To receive from the Chairman, confirm as correct and sign the minutes of the **Finance & Governance Committee meeting** held on **Tuesday 15th September 2026.**

Proposed by Councillor S Green, the minutes of the Finance & Governance Committee meeting held on Tuesday 15th September 2026 were agreed and signed subject to the following amendments the name 'Livingston be changed to Linington' and the following statement added ' Another speaker said that he was a long-term resident and council taxpayer who did not own a car and objected strongly to the carpark costs being added to Council Tax'.

b) To discuss any matters arising and vote on any recommendations listed below.

The following recommendations were agreed and approved by the council:

To consider issues arising from requests for partnership funding from principal authorities.

It was agreed there should be a 'partnership budget' to be considered during the budget setting process.

It was agreed there should be a policy on Partnership Working and asked the Clerk bring ideas forward at some future meeting as time permitted.

62. **Social & Welfare**

a) To receive from the Chairman, confirm as correct and sign the minutes of the **Social & Welfare Committee meeting** held on **Tuesday 22nd September 2026.**

Proposed by Councillor H King, the minutes of the Social & Welfare Committee meeting held on Tuesday 22nd September 2026 were agreed and signed subject to minor amendments.

b) To discuss any matters arising and vote on any recommendations listed below.

The following recommendations were agreed and approved by the council:

To discuss and consider making recommendations with regard to the options for new ashes plots.

It was agreed that the Town Council offer the options ashes plots 600 x 900 mm which can accommodate up to 4 interments or 600 x 600 mm which can accommodate 2 interments; the slabs covering the plots would be mounted on pressure-treated timber boards.

It was agreed that the fee for 600 x 600mm (two ashes interment) remains the same at £332 and the fee for 600 x 900mm (four ashes interment) be £400.

To discuss and consider making recommendations with regard to vigils and the like at the War Memorial.

It was agreed that the Town Council introduce the following policy 'The Town Council does not permit any activity at the War Memorial or the cobbled area opposite the Memorial other than those activities which commemorate UK armed conflicts or the death of the Monarch or senior Royal, which is either arranged by Dereham Town Council or Dereham based organisations. (amendment shown in red)

To discuss and consider making recommendations with regards to new doors at Barwells Court Toilets.

It was agreed the Council gather data to understand the how much the toilets are used. This would involve paying a casual member of staff to manually count on particular days and times to estimate usage over the week.

63. To receive and adopt the minutes of the **Planning Meeting Tuesday 8th September 2026**

Proposed by Councillor Z Flint, the minutes of the Planning Committee meeting held on Tuesday 28th September 2026 were agreed and signed.

64. To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.

Proposed by Councillor Z Flint, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

65. **To co-opt to the vacant councillor position.**
Four candidates came forward for co-option, following a ballot, Jason Tuley received most votes.

It was agreed that Jason Tuley be co-opted as a Councillor.

Councillor J Tuley joined the meeting.

66. To consider Councillors and staff safety. (Cllr R Jamieson)
This item was deferred to the next Personnel committee meeting.

Chairman