

DEREHAM TOWN COUNCIL

28th January 2025

At a meeting of the **Markets & Buildings Committee** held at the Memorial Hall on **Tuesday 28th January 2025** upon the rising of the Social & Welfare committee.

Present: Councillors S Green (Chairman), H Clarke, C Coleman, and H King.

Also present: Councillors P Duigan, P Morton and Z Flint, Town Clerk A Needham and Deputy Town Clerk.

1. **To receive apologies for absence.**

Apologies for absence were received from Councillors L Monument and R O'Callaghan.

2. **Declaration of Interest.**

Councillor H King declared that he is a trustee of Dereham Windmill.

3. **To review Tuesday Market incentive scheme.**

The committee recommended that the Tuesday Market incentive scheme continue for a further 6 months when it would then be reviewed again.

The committee recommended a free day be given to traders on the last market before Christmas on the Tuesday & Friday markets, as a thank you to those traders with a good attendance record.

4. **To consider Dereham Windmill Remedials**

The committee recommended that the Town Council underwrite the remedial work required at Dereham Windmill. The value of the Town Council's commitment could be up to £45,000 which would come from a combination of the Windmill repair budget and Buildings Capital repair budget.

The reason for the recommendation is that the Windmill is owned by the Town Council, and the work needs to be carried out. The Dereham Windmill trust have raised considerable sums for maintenance over many years, without the Trusts fundraising all the maintenance costs would fall on the Town Council.

5. **To consider progressing the installation of automatic barrier at Memorial Hall.**

The committee recommended progressing with the installation of an automatic barrier at the Memorial Hall. The cost of the barrier would be around £15,000 which would come from the Buildings Capital Repair Budget.

6. **To consider lighting the Beacon for VE 80 and VJ 80.**

The committee recommended the lighting of the beacon on the 80th anniversary of both VE day and VJ day.

7. **Update on Cemetery Lodge Refurbishment.**

The Town Clerk gave a verbal update on the Cemetery Lodge refurbishment.

8. **Exclusion of press and public**

Proposed by Councillor S Green, it was agreed to pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.

9. **Update on Balance Score Card.**

The Town Clerk gave a verbal update on the Balance Score Card. Councillor C Coleman requested that the following items be added to the Balance Score Card:

- Taking part in the Great British Spring Clean
- Producing an Annual Report for the APM

Chairman