

DEREHAM TOWN COUNCIL

13th September 2022

At a meeting of the **Full Council** held on **Tuesday 13th September 2022** in the Memorial Hall at **7.30pm**.

Present: Councillors H King (Chairman), A Brooks, C Bunting, H Clarke, K Cogman, P Duigan, A Greenwood, H Jones-Seymour, L Monument, T Monument and P Morton.

Also in attendance: Town Clerk Tony Needham and Deputy Town Clerk Jillian Barron.

Having opened the meeting , the Mayor lead the meeting in holding a minutes silence for Her Majesty Queen Elizabeth II.

43. **To receive apologies for absence.**

Apologies for absence were received from Councillors S Green

44. **Declaration of Interest.**

Councillor H Clarke declared a personal interest as he has an allotment.

Adjournment for Public Speaking - There was no Public Speaking.

45. **To receive announcements.**

This item was deferred.

46. To receive, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 9th August 2022**.

Proposed by Councillor H King, the minutes of the Full Council meeting on Tuesday 9 th August 2022 were agreed and signed.

47. **Heritage & Open Spaces Committee Meeting.**

a) To receive, confirm as correct and sign the minutes of the **Heritage & Open Spaces meeting** held on **23rd August 2022**.

Proposed by Councillor P Duigan, the minutes of the Heritage & Open Spaces Committee meeting on Tuesday 23 rd August 2022 were agreed and signed.
--

b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council:

To receive Footpaths Warden's report and discuss any matters arising from the report.

Hern Road informal path around container storage.

The Town Clerk to contact the landowner regarding marking their boundary and the possibility of getting the land dedicated as a PROW.

Job Role

To confirm the continuing appointment

It was agreed that K Hawkins continue as voluntary Footpath Warden. It was also agreed that risk assessments for the role should be reviewed and an up-to-date identity card should be provided.

To consider changing the title

K Hawkins should decide on the job title he would like to be referred by, but including Footpath Warden in the title would be preferable if possible.

K Hawkins will confirm his job title at a later meeting.

To consider additional people assisting the Footpath Warden

K Hawkins can appoint up to two deputy wardens to assist him with his duties.

To discuss possible additional items for Wayfinding Project

It was agreed that the Post Office, Windmill, Toftwood Coop or Social Club, Wright's Walk and Chapel Walk would be good locations for new noticeboards.

It was agreed that a £1200 contribution from the Wayfinding Project could be provided for new signage and interpretation boards for the Queen Mother's Garden.

Update on Country Park and to consider next steps

It was agreed the Town Council commission FWAG to apply for funding for tree planting and hedge planting.

It was agreed to commission a detailed survey of the site so that the draft plan can be plotted on the ground.

It was agreed to commission an illustration of the area, and releasing press releases to keep the public updated.

48. Recreation Committee Meeting.

- a) To receive, confirm as correct and sign the minutes of the **Recreation Committee meeting** held on **Tuesday 23rd August 2022**.

Proposed by Councillor K Cogman, the minutes of the Recreation meeting on Tuesday 23rd August 2022 were agreed and signed.

- b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendation was agreed and approved by the Council:

To consider a tree planting policy for the built-up areas of Dereham

The tree planting policy, as presented in the Agenda Notes, be put forward to Breckland Council, save for an addition to include any planting being a suitable distance from buildings.

49. **Finance and Governance Committee meeting**

- a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 6th September 2022**

Proposed by Councillor A Greenwood, the minutes of the Finance & Governance Committee meeting on Tuesday 6th September 2022 were agreed and signed.

- b) To receive a report from the Chairman, discuss any matters arising therefrom.

The following recommendation was agreed and approved by the Council:

To consider grant applications.

Organization	Amount Agreed	Purpose	Comment
Dereham Theatre Company	£500	Chaperone training and licensing	To make the applicants aware that there is no guarantee that they would get funding for the same purpose in the future.
Toftwood Village Hall	£500	Replacement Doors	To check that the damaged doors are not covered by insurance or damages deposit.

50. To receive, confirm as correct and sign the minutes of the **Planning meetings** held on **Tuesday 9th August** and **Tuesday 23rd August 2022**.

Proposed by Councillor H King, the minutes of the Planning meetings on Tuesday 9th August and Tuesday 23rd August 2022 were agreed and signed.

51. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor H King, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

52. **To consider Breckland Local Plan Partial Review Policy INF03.**

It was agreed that the Town Council would support Breckland Councils Local Plan Partial Review Policy INF03

53. **To consider commenting on the Breckland Council Integrated Assessment of the Breckland Local Plan Partial Review Scoping Report 2022.**

It was agreed that the Town Council would submit comments on the Scoping report and Sustainability Appraisal and invite a planning officer to attend a future meeting to engage with the Local Plan.

Chairman