

# DEREHAM TOWN COUNCIL

10<sup>th</sup> September 2024

At a meeting of the **Full Council** held on **Tuesday 10<sup>th</sup> September 2024** in the Memorial Hall at **7.30pm**.

**Present:** Councillors L Monument (Chairman), R O'Callaghan, A Brooks, K Cogman, H Clarke, P Duigan, Z Flint, S Green, A Greenwood, H King and P Morton.

Also in attendance: Town Clerk A Needham, Deputy Town Clerk J Barron and Town Council Officer T Thompson.

55. **To receive apologies for absence.**

Apologies for absence were received from Councillor C Coleman.

56. **Declaration of Interest.**

Councillor A Greenwood declared a personal interest (item 6, Bowls Club)

Councillor K Cogman declared a personal interest (item 5, Cricket Club)

Councillor H Clarke declared a personal interest (item 5, Royal British Legion)

Councillor H King declared a personal interest (item 5, Royal British Legion)

*The meeting was adjourned*

District Councillor A Webb hoped the Town Council would support the District Council's engagement with Historic England to procure funds to improve shop fronts in Dereham's conservation area. A decision would be reached in September. A similar project in Swaffham had been successful.

Councillor H Clarke asked if project options would be available to chose from, District Councillor A Webb confirmed this would be likely.

*The meeting resumed*

57. **To receive announcements.**

Councillor L Monument thanked those who attended or helped to organise her Civic Service and Reception held on September 8<sup>th</sup>.

58. To receive from the Chairman, confirm as correct and sign the minutes of the **Full Council meeting held on Tuesday 13<sup>th</sup> August 2024.**

Proposed by Councillor L Monument, the minutes of the Full Council meeting held on Tuesday 13 <sup>th</sup> August 2024 were agreed and signed subject to a minor amendment.
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59. **Finance & Governance**

- a) To receive from the Chairman, confirm as correct and sign the minutes of the **Finance & Governance Committee meeting** held on **Tuesday 3<sup>rd</sup> September 2024**.

Proposed by Councillor S Green, the minutes of the Finance & Governance meeting held on Tuesday 3<sup>rd</sup> September 2024 were agreed and signed.

- b) To discuss any matters arising and vote on any recommendations listed below.

**To consider grant applications.**

The Council agreed to the grants for Dereham Cricket Club and the Royal British Legion.

Organisation	Amount of agreed	Reason for Grant	Comment
Hope for Tomorrow		Hope for Tomorrow is a mobile cancer care unit which visits 3-5 accessible locations each week including Dereham. The units have limited space making it almost impossible to display leaflets and brochures. To overcome this Hope for Tomorrow are looking to purchase smart TVs and install software that will play promotional material.	Questions were raised about the funding model for Hope for Tomorrow. It was agreed that more information be sought for consideration at the next Finance & Governance Committee meeting in December.
Dereham Cricket Club	£500	Formation of a concrete pad outside the fire door to improve safety and accessibility to all visitors and users of the clubhouse.	
Royal British Legion	£500	The grant will be put towards an information board to provide information about the pillbox in the Remembrance Garden.	Acknowledgement of the funding from Dereham Town Council should be shown on the information board.

The following recommendations were agreed and approved by the council.

**To consider transferring funds to deposit accounts.**

The NS&I accounts for allotments and cemeteries be closed with the balance being recorded in the ear-marked reserves. These accounts should not be closed until a later date giving the Clerk time to look into high interest deposit accounts.

The decision as to the proportion of funds that are deposited in Long Term (more than 12 months) and short-term deposits be delegated to the Clerk in consultation with the Chairman of Finance and Governance.

**Update balanced score card.**

That work on the Neighbourhood Plan should continue as a priority.

**To review Small Grants Policy**

Groups should be encouraged to apply for funding from Awards For All, the link for this funding would be included on the Town Council website.

It was confirmed that the Town Council already ask for due recognition of Grant Funding. Councillors requested this became mandatory.

60. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor L Monument, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed and signed.

61. **To receive any updates/reports from members of the Council who are County or District Councillors.**

Councillor H Clarke confirmed he had pressed the District Council flood team for action in Dereham. District Councillor A Webb suggested engaging George Freeman MP.

Councillor H Clarke provided a summary of recent and future Breckland Council meetings in relation to the proposed introduction of car parking charges.

62. **Up-date on Allotment complaint**

The Town Clerk confirmed the complainant was not happy with the final decision of the Complaints Panel, but was not appealing it.

*Councillor A Brooks left the meeting.*

63. **Exclusion of Press and public.**

Proposed by Councillor L Monument, it was agreed to pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.

64. **To consider reviewing policy relating to placing names on the war memorials.**

After discussion, Councillor L Monument proposed and it was agreed that there was no justification in reviewing the Council's policy relating to placing additional names on the War Memorials.

**Chairman**