

DEREHAM TOWN COUNCIL

23rd July 2019

At a meeting of the **Markets & Buildings Committee** held in the Assembly Rooms on **Tuesday 23rd July 2019** upon the rising of the Planning Meeting.

Present: Councillors L Monument (Chair), H Clarke, P Duigan (substitute for H Bushell), S Green, H King and T Monument.

Also present: Councillors A Brooks and C Bunting, Town Clerk Tony Needham and Deputy Town Clerk Jillian Barron.

1. **To receive apologies for absence.**

Apologies for absence were received from Councillors H Bushell and A Grey

2. **Declaration of Interest.**

There were no declarations of interest.

3. **To elect a Chairman.**

Councillor H Clarke proposed Councillor S Green, seconded by Councillor P Duigan. There were no other nominations, it was agreed that Councillor S Green be Chairman of the Markets & Buildings Committee.

Councillor S Green took the chair.

4. **To elect a Vice Chairman.**

Councillor P Duigan proposed Councillor H Clarke, seconded by Councillor S Green. There were no other nominations, it was agreed that Councillor H Clarke be Vice Chairman of the Markets & Buildings Committee.

5. **To consider installing cabinet doors in the niches at the Memorial Hall.**

The committee recommended installing cabinet doors in the niches at the Memorial Hall at a cost of £500. The cabinet doors should have non reflective glass and be fitted as a mirror image of each other.

6. **To consider creating a new memorial in the Memorial Hall.**

There are three names which are on the main War Memorial in the Market Place but do not currently appear in the Memorial Hall. One name is from the First World War the other two were from conflicts since the Second World War.

The committee recommended that the Town Council commission a memorial to record those names not recorded on the entrance to the hall at a cost of between £1,500 and £2,000. The final wording and design would be confirmed by the Council at a later date.

7. **Memorial Hall recycling opportunities**

This item would be discussed at a future committee meeting when more information has been obtained.

Chairman