

DEREHAM TOWN COUNCIL

17th September 2019

At a meeting of the **Finance & Governance Committee** held in the Assembly Rooms on **Tuesday 17th September 2019**.

Present: Councillors H Bushell (Chairman), H Clarke, P Duigan, A Grey, L Monument, T Monument and P Morton.

Also present: Town Clerk Tony Needham.

1. **To receive apologies for absence.**
There were no apologies for absence.

2. **Declaration of Interest.**
There were no declarations of interest.

3. **To elect a Chairman.**

Councillor P Duigan proposed Councillor H Bushell seconded by Councillor T Monument. There were no other nominations, it was agreed that Councillor H Bushell be Chairman of the Finance & Governance Committee.
--

Councillor H Bushell took the chair.

4. **To elect a Vice Chairman.**

Councillor P Morton proposed Councillor T Monument seconded by Councillor A Grey. There were no other nominations, it was agreed that Councillor T Monument be Vice Chairman of the Finance & Governance Committee.

5. **To consider grants.**
No grants have been received.

6. **To review grant making policy.**
The Committee made a number of minor changes to policy - tracked changed policy would be presented at full Council.

The committee recommended that a standardised form be prepared to enable groups to report back on grants they have received.
--

7. **To receive petty cash report.**
The report was received and reviewed.

To receive net position report.

The committee received and reviewed the net position statement along with comments from the Clerk in the agenda notes.

The Clerk raised two additional points, pointing out that:

- tree work is likely to be over budget this year due to a number of mature trees needing to be removed due to their dying or other safety reason.
- The Christmas tree is likely to be more expensive this year than last year.

Councillors asked a number of questions regarding specific items, the Clerk was unable to provide detailed answers relating to the Projects and Capital budgets and he would provide detailed report at Full Council.

8. **To review 5 year Project and Capital budget.**

The budget was reviewed and the Clerk agreed to amend the layout so that commitments under New Projects heading could be more easily identified.

9. **To consider funding for about-Dereham signage.**

The Committee recommended that the Council consider supporting the project to a maximum of 1/3 of the total cost up to a maximum of £15,000.

About-Dereham would be required to submit a full detailed application.

10. **To consider increasing annual grant for the Dereham Antiquarian Society.**

The Committee recommended that the annual grant to the Dereham Heritage Trust be increased to £1,000 per year. This is in recognition of increased costs, since the original grant was agreed.

Chairman