

DEREHAM TOWN COUNCIL

9th August 2022

At a meeting of the **Full Council** held on **Tuesday 9th August 2022** in the Memorial Hall at **7.30pm**.

Present: Councillors H King (Chairman), A Brooks, H Clarke, K Cogman, P Duigan, A Greenwood, H Jones-Seymour, L Monument, T Monument and P Morton.

Also in attendance: Town Clerk, Tony Needham and Town Council Officer Gemma Drew

31. To receive apologies for absence.

Apologies for absence were received from Councillors C Bunting and S Green.

32. Declaration of Interest.

Councillor H King declared an interest in item 11 as he was a nominee.

The meeting was adjourned

Councillor P Morton confirmed that the Local Plan was moving along, the latest documents had been released and were worth looking out for.

Councillor H Clarke requested an update from Councillor P Duigan regarding the Social Infrastructure Fund and wanted to know how far Norfolk County Councillors were promoting this to Dereham residents. Councillor Clarke also explained he had been approached by several residents of Quebec Road regarding safety concerns crossing the road near the junction with Swaffham Road. Councillor Duigan confirming he would come back to Councillor Clarke on the Social Infrastructure Fund, and suggested a meeting be set up between himself, the residents and Councillor H Clarke to discuss the issues around Quebec Road.

Councillor A Brooks asked Councillor P Duigan whether Norfolk County Council had any plans to extend the £15 a month payment to families; Councillor Duigan confirmed the council were looking at widening the scheme to other age groups and also confirmed we would see more schemes coming from the Government during this tough financial time.

Councillor H King requested the bus stop outside Quebec Hall be looked into as currently the vegetation growing around it made it extremely difficult to access. Councillor P Duigan would look at organising another Highways meeting.

The meeting was resumed

33. To receive announcements.

Dereham Mayor, Councillor H King, announced that he had attended the following events:

20 th July	Norfolk Institute of Performing Arts Showcase at Dereham Memorial Hall
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Councillor H King also confirming he had attended a Queen Mother's Garden Steering Group meeting and Town Plan Working Group meeting.

34. To receive, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 12th July 2022**.

Proposed by Councillor H King, the minutes of the Full Council meeting on Tuesday 12th July 2022 were agreed and signed.

35. **Markets & Buildings**

- a) To receive, confirm as correct and sign the minutes of the **Markets & Buildings meeting** held on **Tuesday 26th July 2022**.

Proposed by Councillor A Greenwood, the minutes of the Markets & Buildings meeting on Tuesday 26th July 2022 were agreed and signed.

- b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following items were agreed and approved by the Council:

To consider options to refurbish Cemetery Lodge

It was agreed that Cemetery Lodge be fitted with an air-source heat pump and commission further work to look at the best way of delivering heat using an air source heat pump, ensuring that it would be effective for both heating and potentially cooling. It was also agreed extending the contract to include repairs to the lattice work at the entrance to the cemetery and construct a new door for Bishop Bonner's cottages. Other aspects of the refurbishment would be looked at in due course.

To consider block booking at the Memorial Hall

It was agreed that smaller block-bookings held on weekends should be confirmed on a rolling three-month basis, to avoid the potential loss of larger events. Those affected would be offered alternative dates as close as possible to their original date.

36. **Social & Welfare**

- a) To receive, confirm as correct and sign the minutes of the **Social & Welfare meeting** held on **Tuesday 26th July 2022**.

Proposed by Councillor H King, the minutes of the Social & Welfare meeting on Tuesday 26th July 2022 were agreed and signed.

- b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following item was agreed and approved by the Council:

To consider nominations for the Queen's Platinum Jubilee Citizen Award

It was agreed that criteria be added to help with choosing candidates. Two suggested criteria being length of service over 5 years, and 'emergency/Immediate response' for those that have gone above and

beyond during a more recent time period. It was agreed nominations are reviewed based on the above criteria and then brought to the Full Council meeting.

37. To receive, confirm as correct and sign the minutes of the **Planning meetings** held on **Tuesday 12th July** and **Tuesday 26th July 2022**.

Proposed by Councillor H King, the minutes of the Planning meetings on Tuesday 12th and 26th July 2022 were agreed and signed, subject to a minor amendment.

38. To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.

Proposed by Councillor H King, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

39. To consider options for the Queen's Platinum Jubilee Citizen Award Reception.

It was agreed to include flower arrangements on the tables for the Citizen Award Reception, to also use for the Civic Service the following day. Flowers would then be donated/gifted.

It was agreed to hire a photographer for the Citizen Award Reception.

40. **Exclusion of Press and public**

To pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.

Proposed by Councillor H King, seconded by Councillor L Monument it was agreed to pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.

Councillor A Brooks left the meeting.

41. **To consider nominations for the Queen's Platinum Jubilee Citizen Award.**

Recipients of the Platinum Jubilee Citizen Awards were agreed. It was agreed to use the medals and badges for all recipients and that for future awards specific criteria should be introduced.

Councillor P Duigan recommended that long-serving volunteers of the Town Council should be recognised for their service. This would be put forward to a future Social & Welfare committee meeting.

42. **Update on Balanced Score Card priorities.**

Town Clerk T Needham gave a verbal update on the Balanced Score Card priorities. These would be discussed and next projects voted upon at the next Full Council meeting.

Chairman