

# DEREHAM TOWN COUNCIL

8<sup>th</sup> September 2020

At a virtual meeting of the **Full Council** held on **Tuesday 8<sup>th</sup> September 2020** at **7.30pm**.

**Present:** Councillors S Green (Chairman), A Brooks, C Bunting, H Bushell, H Clarke, P Duigan, H King, A Grey, K Grey, L Monument and P Morton.

Also in attendance: County Councillor W Richmond, Abby Nicholson (EDP), Town Clerk Tony Needham and Deputy Town Clerk Jillian Barron.

25. **To receive apologies for absence.**

Apologies for absence were received from Councillor T Monument.

26. **Declaration of Interest.**

Councillor P Morton declared an interest in item 28 as he is a member of the Friends of Dereham Memorial Hall.

*The meeting was adjourned*

County Councillor W Richmond asked if all Councillors had received a letter from Taylor Wimpey advising that they would be launching their public consultation next Monday on 62 dwellings at Etling View.

Councillor H Clarke said that District Councillors would be meeting with Councillor Robinson on the 16<sup>th</sup> September to look at the Market Town Initiative.

Councillor Clarke also asked if County Councillors would check to see if the recycling centre would only be open on the Amnesty days for hazardous waste only.

Councillor Clarke also raised concerns with regards to speeding vehicles on Sandy Lane/Colin Mclean Road and Hillcrest Avenue Toftwood. He also mentioned the backing up of buses in the Market Place causing poor visibility for those trying to cross the road.

Councillor A Grey asked if schools were included in the amnesty weekend and if they would be allowed to deposit paint at the recycling centre. Also can charities take items to the recycling centre without being charged?

Councillor P Duigan said he would look into this. He went on to advise the meeting that the Independent Drainage Board would be carrying out some maintenance work on the Dereham stream in Toftwood.

*The meeting resumed*

27. To receive, confirm as correct and sign the minutes of the virtual **Full Council** meeting held on **Tuesday 11<sup>th</sup> August 2020.**

Proposed by Councillor S Green the minutes of the virtual Full Council meeting Tuesday 11<sup>th</sup> August 2020 were approved subject to the following amendment 'Those who abstained: Councillors H Clarke and C Bunting' being added to minute 24.

28. **Finance & Governance Committee**

(a) To receive, confirm as correct and sign the minutes of the virtual meeting held on Tuesday 1<sup>st</sup> September 2020.

Proposed by Councillor H Bushell the minutes of the virtual Finance & Governance Committee meeting Tuesday 1<sup>st</sup> September 2020 were approved.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were voted on individually and agreed.

**On considering the reduced occupancy levels at the Memorial Hall and Assembly Rooms due to Covid-19 restrictions.**

It was agreed that during the Covid-19 restrictions hire fees for the Assembly Rooms and Memorial Hall be reduced in proportion to the reduced occupancy levels, this would include allowing current hirers of the Meeting Room to use the Main Hall for the same cost as the Meeting Room. Officers would have delegated authority to adjust fees according to reduced occupancy levels. That where cancellations are made due to Covid related circumstances, then no cancellation fee would be taken.

**To consider expenditure to make the Memorial Hall Covid-19 secure.**

On considering the benefits of making the Memorial Hall Covid secure, it was agreed that a glass washer be purchased, provided it meets the current environmental health standards for such items.

**To consider formalising a scheme of delegation, preparing written terms of references for Committees and formalising prioritisation of projects and actions.**

The was agreed that the Clerk prepare a draft scheme of delegation and ideas for prioritising decisions, activities and projects to be brought forward to a future Finance and Governance Committee.

29. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor S Green, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

30. **To consider prioritising work on the Neighbourhood Plan.**

This item was deferred to the next Full Council meeting.

31. **Update on working during Covid-19.**

The Town Clerk gave a verbal update on card and online payments.

32. **To consider Christmas Lights event 2020.**

It was agreed that the Council would look into the possibility of having the fair in the Market Place and music being played during the festive period. All Councillors present at the meeting agreed to help on the day.

33. **To consider proposals for the Parish Partnership Scheme.**

It was agreed to hold a Traffic Management meeting in October.

**Chairman**