

NOTE: In the case of non-members, this agenda is for information only

DEREHAM TOWN COUNCIL

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9th June 2022

Dear Councillor

You are hereby summoned to attend the next meeting of **Dereham Town Council** which will be held at the Memorial Hall, Dereham on **Tuesday 14th June 2022** at **7.30pm** to consider the items on the Agenda below.

Yours faithfully

A N Needham

Mr A N Needham

Town Clerk

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

AGENDA

1. To receive apologies for absence.
2. **Declaration of Interest.**
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011
3. **Adjournment for Public Speaking - meeting to be adjourned for up to 15 minutes maximum to take questions from members of the public or to allow County and District Councillors to give a report and answer questions.**
4. To receive announcements.
5. To receive, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 10th May 2022**.
6. To receive, confirm as correct and sign the minutes of the **Annual Town meeting** held on **Tuesday 17th May 2022**.

7. **Finance & Governance Committee meeting**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 7th June 2022**.

(b) To receive a report from the Chairman, discuss any matters arising therefrom.

To consider grant applications.

The following grant was recommended:

Organisation	Purpose	Amount	Comment
Dereham Saints Youth Football Club	Repair Pavilion	£1,000	

To review policies.

Financial Risks:

FMRA 4 The Committee recommended that the Deputy Clerk and one other Administrator be set up to make payments on line up to a value of £10,000 per day. A review of similar sized councils be carried out to see what mechanisms they have in place with online payments, with further options brought back to the next Finance and Governance meeting to consider.

To appoint internal Auditor for 2023/24.

The Committee recommended that Mr Robin Goreham be appointed internal auditor for 2023/24.

8. To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.
9. To approve Annual Return for 2021/22
 1. Annual Return section 1 Annual Governance Statement
 2. Annual Return section 2 Accounting Statement
10. To confirm the date for Civic Sunday (11th September) and the Annual Bowls Match (19th August).