

DEREHAM TOWN COUNCIL

14th October 2025

At a meeting of the **Full Council** held on **Tuesday 14th October 2025** in the Memorial Hall at **7.30pm**.

Present: Councillors R O'Callaghan (Chairman), A Brooks, C Coleman, P Duigan, A Greenwood, R Jamieson, H King, L King, and P Morton.

Also in attendance: A Webb (District Councillor), T Needham (Town Clerk) and J Barron (Deputy Town Clerk)

67. **To receive apologies for absence.**

Apologies for absence were received from Councillors Z Flint and S Green.

68. **Declaration of Interest.**

There were no declaration of interest.

The meeting was adjourned.

Several residents from Eckling Grange addressed the meeting raising their concerns regarding the difficulties in crossing Norwich Road and telling of an accident where a resident had been hit by a vehicle and of several near misses.

Steve Edmunds, General Manager of Eckling Grange said that all residents are encouraged to lead an active and independent life which includes travelling on buses, this is made difficult due to the speed and volume of traffic on Norwich Road and residents fear crossing the road to reach the bus stop. Mr Edmunds said that a petition had been started in the hope of getting a pedestrian crossing installed close to Eckling Grange.

The meeting resumed.

69. **To receive announcements.**

The Mayor, Councillor R O'Callaghan, announced the following events:

September 2025

- 9th - Councillor H King attended the Norfolk County Scout AGM
- 25th - Councillors R O'Callaghan and H King attended the award ceremony for the Silver Armed Forces Covenant
- 28th - Councillors H King and L King attended the National Police Memorial Service Day
- 30th - Councillor Z Flint attended the opening of Legally Blonde

October 2025

- 7th - Councillor Z Flint attended the unveiling of the new train at MNR
- 12th - Councillor R O'Callaghan attended Hunstanton's Mayors civic Sunday
- 12th - Councillors H King and L King attended the Justice Service at Norwich Cathedral

Councillor H King thanked the Deputy Town Clerk for all her hard work in

preparing and applying for the Silver Armed Forces Covenant Award.

70. To receive from the Chairman, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 12th August 2025 and Tuesday 9th September 2025**.

Proposed by Councillor R O'Callaghan, the minutes of the Full Council meetings held on Tuesday 12th August 2025 and 9th September 2025 were agreed and signed.

71. To receive from the Chairman, confirm as correct and sign the minutes of the **Extraordinary Full Council meeting** held on **Tuesday 7th October 2025**.

Proposed by Councillor R O'Callaghan, the minutes of the Extraordinary Full Council meeting held on Tuesday 7th October 2025 were agreed and signed subject to minor amendments.

72. **Heritage & Open Spaces**

- a) To receive from the Chairman, confirm as correct and sign the minutes of the **Heritage & Open Spaces Committee meeting** held on **Tuesday 23rd September 2025**.

Proposed by Councillor P Duigan, the minutes of the Heritage & Open Spaces committee meeting held on Tuesday 23rd September 2025 were agreed and signed subject to minor amendments.

- b) To discuss any matters arising and vote on any recommendations listed below.

The following recommendations were agreed and approved by the Council with the exception of the 2026/27 Parish Partnership which was referred back to the next Heritage and Open Spaces Committee.

To consider policy regarding bins.

It was agreed that if the Town Council continues to provide bins on land Breckland Council are responsible for, there should be a written agreement that Breckland Council (and any successor authority) will continue to empty the bins at their own expense (for the lifetime of the bin).

To consider schemes for 2026/27 Parish Partnership.

It was agreed to send the parish partnership ideas back to the Committee.

To consider Glebe Lands at Vicarage Meadows.

It was agreed that the Town Clerk will begin discussions with a view to taking control of the land in the future. Costed options would be brought back to this committee at some future date once discussions have concluded.

73. **Recreation**

- a) To receive from the Chairman, confirm as correct and sign the minutes of the **Recreation Committee meeting** held on **Tuesday 23rd September 2025**.

Proposed by Councillor A Greenwood, the minutes of the Recreation committee meeting held on Tuesday 23rd September 2025 were agreed and signed.

- b) To discuss any matters arising and vote on any recommendations listed below.

The following recommendations were agreed and approved by the council.

To consider Football Club development plans.

It was agreed to approve the funding to engage a civil engineer to look at the drainage issues and come up with costed options for remediation. The cost of this initial investigation work is likely to be around £1,000.

To consider first stage reports.

The committee reviewed the first stage reports regarding the refurbishment of small play areas in Toftwood and improved play for disabled children.

It was agreed that both the refurbishment of small play areas in Toftwood and improved play for disabled children be placed on the Balance Score Card.

74. **Plans**

- To receive from the Chairman, confirm as correct and sign the minutes of the **Planning Committee meeting** held on **Tuesday 9th September 2025 and Tuesday 23rd September 2025**.

Proposed by Councillor R O'Callaghan, the minutes of the Planning Committee meetings held on Tuesday 9th September 2025 and Tuesday 23rd September were agreed and signed.

75. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor R O'Callaghan, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed. There was a query with the figures on the Zink Construction payment. This will be looked into and Councillors updated.

76. **To amend Standing Orders.**

It was agreed that Subject to standing order 42 and excluding the Car Scheme Appointment Committee and the Planning Committee, standing committees shall comprise of up to 6 members.

77. To receive any updates/reports from members of the Council who are County or District Councillors.

Councillor A Greenwood thanked Norfolk County Council for replacing the broken posts on the corner of Crown Road.

Councillor H King reminded Councillors that the Remembrance Day Parade would be held on Sunday 9th December 2025 followed by a service at St Nicholas Church. After the Church service there would be refreshments at the Standard, this has been organised by the Royal Anglians.

Councillor H King said that a short service would be held at the War Memorial on Armistice Day, Tuesday 11th November.

Chairman