

DEREHAM TOWN COUNCIL

APPLICATION FOR GRANT

NOTES TO THE APPLICATION FORM:

- If you need assistance completing any aspect of the form or wish to discuss your eligibility please contact the Town Clerk
- Please complete the form clearly and fully in BLACK ink and BLOCK CAPITALS
- You are advised to keep a copy of the completed form.
- After completing the form please send it to the address on the next page.

PLEASE COMPLETE ALL THE QUESTIONS ON THIS FORM

| | |
|---|--|
| Name of organisation: | |
| What are the main activities of your organisation: | |
| What are you requesting funding for: | |
| How much total funding do you need: | How many Dereham residents will benefit from this grant: |
| How much funding are you requesting from Dereham Town Council: | |
| How much funding are you requesting from other sources or providing yourself: | |
| If other funding has not been confirmed, what would happen if you did not receive all the funding requested from these other sources: | |

| | |
|--------------------------------|--|
| Contact Name | |
| Address Including post code | |
| Position in the Organisation | |
| Daytime Telephone No. | |
| Email | |

Please confirm that your organisation has:

- A constitution YES / NO
- A bank Account YES / NO
- Adequate insurance for the activity you are proposing YES / NO / NOT APPLICABLE
- Where applicable, a risk assessment for the activities you are requesting a grant for, to include risks to children and vulnerable adults. YES / NO / NOT APPLICABLE

Dereham Town Council may request additional information, to view original documents or seek supporting evidence from third parties.

DECLARATION

I have authority to submit this application on behalf of the stated organisation and believe that all statements contained herein to be accurate to the best of my knowledge. I understand that if the information supplied is found to be false or seriously misleading, the Town Council may seek to recover any grant made.

Signed _____ Date _____

Please return this Application for Financial Assistance to:

Dereham Town Council
 Assembly Rooms
 Quebec Street
 Dereham
 NR19 2DJ
 Tel: 01362 693821
 Email: generalenquiries@derehamtowncouncil.org

