

DEREHAM TOWN COUNCIL

27th August 2019

At a meeting of the **Heritage & Open Spaces Committee** held in the Assembly Rooms on **Tuesday 27th August 2019** upon the rising of the Plans Meeting.

Present: Councillors L Monument (Chair), C Bunting, P Duigan, K Grey and P Morton.

Also in attendance: Councillors H Bushell and A Grey, Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron, Carolyn Coleman (about Dereham) and Footpath Warden Ken Hawkins.

1. **To receive apologies for absence.**
Apologies for absence were received from Councillor A Brooks.

2. **Declaration of Interest.**
There were no declarations of interest.

3. **To elect a Chairman**

Councillor K Grey proposed Councillor P Duigan, seconded by Councillor P Morton. There were no other nominations, it was agreed that Councillor P Duigan be Chairman of the Heritage and Open Spaces Committee.

4. **To elect a Vice Chairman**

Councillor L Monument proposed Councillor P Morton, seconded by Councillor C Bunting. There were no other nominations, it was agreed that Councillor P Morton be Vice Chairman of the Heritage and Open Spaces Committee.

5. **To receive presentation from 'about Dereham' regarding signage.**
Carolyn Coleman gave a presentation regarding about Dereham and the signage they are hoping to provide for Dereham at a cost of £45,000.

The committee recommended that the Town Council agree in principle to extra signage and interpretation boards as detailed in the study, financial commitments would be taken to the Finance and Governance Committee.

6. **To consider location for installing drinking fountain and water bottle filler.**

The committee discussed the possibility of installing a water fountain and water bottle filler. Concerns about health issues should be discussed with Breckland Council Environmental Health and advice would be taken from the Town Councils insurance provider.

The Clerk would contact Kings Lynn Council for advice as it is understood that they have installed water fountains.

7. **Update on issues relating to RB3 and Hall Lane.**
Councillor P Duigan will raise the issues relating to RB3 and Hall Lane with Norfolk County Council and bring his findings back to the next Full Council meeting in September.

8. **Update on management Plan for the Neatherd and surrounding land.**
The Town Clerk advised the committee that he was still waiting for the management plan from the Norfolk Wildlife Trust, this should be ready by Christmas.

Chairman