

NOTE: In the case of non-members, this agenda is for information only

DEREHAM TOWN COUNCIL

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5th September 2024

Dear Councillor

You are hereby summoned to attend the next meeting of **Dereham Town Council** which will be held at the Memorial Hall, Dereham on **Tuesday 10th September 2024 at 7.30pm** to consider the items on the Agenda below.

Yours faithfully

A N Needham

**Mr A N Needham
Town Clerk**

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

A G E N D A

1. To receive apologies for absence.
2. **Declaration of Interest.**
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011

Adjournment for Public Speaking - meeting to be adjourned for up to 15 minutes maximum to take questions from members of the public or to allow County and District Councillors who are not Town Council members to give a report and answer questions.
3. To receive announcements.
4. To receive from the Chairman, confirm as correct and sign the minutes of the **Full Council meeting held on Tuesday 13th August 2024.**

5. **Finance & Governance**

- a) To receive from the Chairman, confirm as correct and sign the minutes of the **Finance & Governance Committee meeting held on 3rd September 2024.**
- b) To discuss any matters arising and vote on any recommendations listed below.

To consider grant applications.

The committee recommended the following grants:

Organisation	Amount of grant recommended	Reason for Grant	Comment
Hope for Tomorrow	£750	Hope for Tomorrow is a mobile cancer care unit which visits 3-5 accessible locations each week including Dereham. The units have limited space making it almost impossible to display leaflets and brochures. To overcome this Hope for Tomorrow are looking to purchase smart TVs and install software that will play promotional material.	A letter should be sent to Hope for Tomorrow suggesting they also apply for funding from Attleborough and Beccles Town Councils, also other surrounding parishes.
Dereham Cricket Club	£500	Formation of a concrete pad outside the fire door to improve safety and accessibility to all visitors and users of the clubhouse.	
Royal British Legion	£500	The grant will be put towards an information board to provide information about the pillbox in the Remembrance Garden.	Acknowledgement of the funding from Dereham Town Council should be shown on the information board.

To consider transferring funds to deposit accounts.

The committee recommended that the NS&I accounts for allotments and cemeteries be closed with the balance being recorded in the ear-marked reserves. These accounts should not be closed until a later date giving the Clerk time to look into high interest deposit accounts.

The committee recommended that the decision as to the proportion of funds that are deposited in Long Term (more than 12 months) and short-term deposits to the Clerk in consultation with the Chairman of Finance and Governance.

Update balanced score card.

The committee recommended that work on the Neighbourhood Plan should continue as a priority.

To review Small Grants Policy.

The committee recommended that groups should be encouraged to apply for funding from Awards For All, the link for this funding would be included on the Town Council website.

6. To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.
7. To receive any updates/reports from members of the Council who are County or District Councillors.
8. Up-date on Allotment complaint.
9. **Exclusion of Press and public.**
To pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest.
10. To consider reviewing policy relating to placing names on the war memorials.