

NOTE: In the case of non-members, this agenda is for information only

DEREHAM TOWN COUNCIL

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8th September 2022

Dear Councillor

You are hereby summoned to attend the next meeting of **Dereham Town Council** which will be held at the Memorial Hall, Dereham on **Tuesday 13th September 2022** at **7.30pm** to consider the items on the Agenda below.

Yours faithfully

A N Needham

**Mr A N Needham
Town Clerk**

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

AGENDA

1. To receive apologies for absence.
2. **Declaration of Interest.**
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011

Adjournment for Public Speaking - meeting to be adjourned for up to 15 minutes maximum to take questions from members of the public or to allow County and District Councillors to give a report and answer questions.

And to receive presentation regarding the Resource Centre on London Rd, Dereham
3. To receive announcements.
4. To receive, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 9th August 2022.**

5. **Heritage & Open Spaces**

- a) To receive, confirm as correct and sign the minutes of the **Heritage & Open Spaces meeting** held on **23rd August 2022**.
- b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

To receive Footpaths Warden's report and discuss any matters arising from the report.

Hern Road informal path around container storage.

The committee recommended that the Town Clerk contact the landowner regarding marking their boundary and the possibility of getting the land dedicated as a PROW.

Job Role

To confirm the continuing appointment

The committee recommended that K Hawkins continue as voluntary Footpath Warden. It was also recommended risk assessments for the role should be reviewed and an up-to-date identity card should be provided.

To consider changing the title

The committee recommended that K Hawkins should decide on the job title he would like to be referred by, but including Footpath Warden in the title would be preferable if possible.

To consider additional people assisting the Footpath Warden

The committee recommended that K Hawkins could appoint up to two deputy wardens to assist him with his duties.

To discuss possible additional items for Wayfinding Project

The committee recommended that the Post Office, Windmill, Toftwood Coop or Social Club, Wright's Walk and Chapel Walk would be good locations for new noticeboards.

The committee recommended that a £1200 contribution from the Wayfinding Project could be provided for new signage and interpretation boards for the Queen Mother's Garden.

Update on Country Park and to consider next steps

The committee recommended commissioning FWAG to apply for funding for tree planting and hedge planting.

The committee recommended commissioning a detailed survey of the site so that the draft plan can be plotted on the ground.

The committee recommended commissioning an illustration of the area, and releasing press releases to keep the public updated.

6. **Recreation**

- a) To receive, confirm as correct and sign the minutes of the **Recreation meeting** held on **Tuesday 23rd August 2022**.

- b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

To consider a tree planting policy for the built-up areas of Dereham

The committee recommended the tree planting policy, as presented in the Agenda Notes, be put forward to Breckland Council, save for an addition to include any planting being a suitable distance from buildings.

7. Finance and Governance Committee meeting

- a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 6th September 2022**
- b) To receive a report from the Chairman, discuss any matters arising therefrom.

To consider grant applications.

Organization	Amount recommended	Purpose	Comment
Dereham Theatre Company	£500	Chaperone training and licensing	To make the applicants aware that there is no guarantee that they would get funding for the same purpose in the future.
Toftwood Village Hall	£500	Replacement Doors	To check that the damaged doors are not covered by insurance or damages deposit.

8. To receive, confirm as correct and sign the minutes of the **Planning meetings** held on **Tuesday 9th August** and **Tuesday 23rd August 2022**.
9. To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.
10. To consider Breckland Local Plan Partial Review Policy INF03.
11. To consider commenting on the Breckland Council Integrated Assessment of the Breckland Local Plan Partial Review Scoping Report 2022.