

# DEREHAM TOWN COUNCIL

12<sup>th</sup> May 2026

At a meeting of the **Full Council** held on **Tuesday 12<sup>th</sup> May 2026** in the Memorial Hall at **7.30pm**.

**Present:** Councillors R O'Callaghan (Chairman), P Duigan, Z Flint, A Greenwood, A Keats, H King, L King and P Morton.

Also in attendance: T Needham (Town Clerk), J Barron (Deputy Town Clerk) and G Snow (Town Council Officer).

204. **To receive apologies for absence.**

Apologies for absence were received from Councillors C Coleman and R Jamieson

205. **Declaration of Interest.**

There were no declarations of interest.

*The meeting was adjourned*

There was no public speaking.

*The meeting resumed*

206. **To receive announcements.**

16<sup>th</sup> April 2026 - High Sheriff of Norwich  
23<sup>rd</sup> April 2026 - North Norfolk District Council Civic Reception  
1<sup>st</sup> May 2026 - Mayor opening of Bishop Bonners Cottage  
8<sup>th</sup> May 2026 - Hunstanton Mayors Civic Reception

207. To receive from the Chairman, confirm as correct and sign the minutes of the **Full Council meeting** held on **Tuesday 14<sup>th</sup> April 2026**.

Proposed by Councillor R O'Callaghan, the minutes of the Full Council meeting held on Tuesday 14 <sup>th</sup> April 2026 were agreed and signed.
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208. **Heritage & Open Spaces**

a) To receive from the Chairman, confirm as correct and sign the minutes of the **Heritage & Open Spaces Committee meeting** held on **Tuesday 28<sup>th</sup> April 2026**.

Proposed by Councillor P Duigan, the minutes of the Heritage & Open Spaces Committee meeting held on Tuesday 28 <sup>th</sup> April 2026 were agreed and signed.
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b) To discuss any matters arising and vote on any recommendations listed below.

**To receive a report from the Community Access Warden.**

It was agreed that Mr K Hawkins email a link or documentation regarding audits on local paths and Rights of Way to the Town Council Office, which would then be shared on the Town Council website and Social Media channels as information changed.

**To consider supporting FWAG in investigating wetland habitat creation on part of the countryside park.**

It was agreed to support FWAG in applying for funding and conducting a feasibility study for a wider wetland habitat. Proposals, following the feasibility, would be brought back to committee.

209. **Recreation**

a) To receive from the Chairman, confirm as correct and sign the minutes of the **Recreation Committee meeting held on Tuesday 28<sup>th</sup> April 2026.**

Proposed by Councillor Z Flint, the minutes of the Recreation Committee meeting held on Tuesday 28<sup>th</sup> April 2026 were agreed and signed.

b) To discuss any matters arising and vote on any recommendations listed below.

**To consider including a new rule to the Allotment Tenancy Agreement regarding planting trees on an allotment plot.**

It was agreed that a new rule be added to the Allotment Tenancy Agreement stating that any new fruit trees must be planted at least 3m in from any plot boundary and must be of dwarf fruit stock. This new rule would not be implemented until after the next Recreation Committee Meeting so Councillors can consider any objections received before proceeding.

**To consider drawing down section 106 funding for sport provision to improve facilities at Dereham Saints Football Club.**

It was agreed that the Council draw down 106 money for Dereham Saints in order for them to improve sports provision at the club by providing:

- 1) New porta-cabin type changing facilities and club house.
- 2) Verti draining – and overseeding this should improve drainage and permit greater use of the pitches.
- 3) Permanent ball retention system – which will provide greater flexibility with regards to pitch orientation and prevent balls entering private gardens.

210. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor R O'Callaghan, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

211. **To propose that, in the light of the response received to the Clerk's email, that the Police and Crime Commissioner be asked to attend a future Council meeting to explain how the Police can prevent future occurrences of traveller encampment, so that local taxpayers are not left with the bill for eviction / clean up.**

Councillors agreed that the Police and Crime Commissioner be asked to attend a future Council meeting to explain how the Police can prevent future occurrences of traveller encampment, so that local taxpayers are not left with the bill for evecton/clean up.

212. **To receive any updates/reports from members of the Council who are County or District Councillors.**

Councillor R O'Callaghan gave an update on an incident in St Nicholas Churchyard that occurred the previous evening. He went on to say that the Police seem to be dealing with any issues that arise in the town, it is the courts that don't seem to be holding on to or convicting the culprits.

Councillors discussed drafting a letter to the public to state that Dereham Town Council are aware of and recognise the unrest in the Town. That, although law & order are not Dereham Town Council's responsibility, they are working with and holding the relevant authorities to account.

It was agreed that T Needham, R O'Callaghan and Z Flint work together to write this up.

**Chairman**