

DEREHAM TOWN COUNCIL

7th December 2021

At a virtual meeting of the **Finance & Governance Committee** held on **Tuesday 7th December 2021**.

Present: Councillors S Green (Chair), H Clarke, P Duigan, A Greenwood, T Monument and P Morton.

Also present: Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron and Councillor K Cogman.

1. **To receive apologies for absence.**

All those expected were present.

2. **Declaration of Interest.**

Councillor P Morton declared an interest in item 3 as he is the treasurer of the Friends of Dereham Memorial Hall.

Councillors H Clarke and A Greenwood declared an interest as they are allotment tenants.

3. **To consider grants.**

Organisation	Recommended grant	Total cost	Reason for grant	Comments
Friends of Dereham Memorial Hall.	£500	£1200	Towards the cost of holding a 'Dereham Day' at Dereham Memorial Hall, to re-invigorate and stimulate interest and activity in community organisations and events in Dereham, post lockdown.	Recognition of grant required

4. **To review expenditure against budget**

The committee reviewed these reports and noted the Clerks comments in the report.

5. **Revenue Budget.**

The draft revenue budget was reviewed with the following amendments:

The Committee recommended that the draft revenue budget that was presented be approved with the following amendment: Building Repairs and Maintenance and Rates are increased by 4% rather than 2%

6. **To consider 4-year Project and Capital and Precept Requirements for 2022/23.**
Committee reviewed the 4-year Projects and Capital budget with amendments

The Committee recommended that the 4-year Capital and Project budget be approved with the following additions: ongoing maintenance of the Old Becclesgate Play area when transferred from Breckland Council and an allowance to provide a Community Toilet Scheme.

In considering the council's projected expenditure and commitments for the next 4 years the Committee recommended a precept of £1,021,907 which equates a 4.9% increase, (£8 a year) on a band D property.

7. **To Review Health and Safety Risk Assessment.**

The Clerk advised that in the last 6 months the following risk assessments have been completely reviewed:

1. Play areas
2. Barwells Court Toilet (toilet cleaning generally)
3. Fire Risk Assessments Assembly Rooms
4. Grave digging (external grave digger)
5. Christmas Lights Switch-on

The following areas will be reviewed in the next six months and be reported at the June Finance and Governance meeting:

1. Open Spaces other than Play areas
2. Trees
3. Grounds maintenance
4. Use of Power tools

Chairman