

DEREHAM TOWN COUNCIL

13th August 2019

At a meeting of the **Full Council** held on **Tuesday 13th August 2019** in the Assembly Rooms at **7.30pm**.

Present: Councillors S Green (Chairman), A Brooks, C Bunting, H Clarke, P Duigan, A Grey, K Grey, H King and P Morton.

Also in attendance: Town Clerk Tony Needham and Deputy Town Clerk Jillian Barron

53. **To receive any World War One centenary commemorations.**

There were no World War One centenary commemorations.

54. **To receive apologies for absence.**

Apologies for absence were received from Councillors H Bushell, L Monument and T Monument.

55. **Declaration of Interest.**

There were no declarations of interest.

The meeting was adjourned.

Carolyn Coleman from About Dereham gave a brief presentation explaining the new leaflet they are in the process of designing also the signage they are hoping to introduce into the town.

The meeting resumed.

56. **To receive announcements.**

The Deputy Mayor, Councillor S Green announced that he and the Mayor, Councillor L Monument had attended the following event:

20th July 2019 - Peace Day Service at St Nicholas Church

57. To receive, confirm as correct and sign the minutes of the **Full Council** meeting held on **Tuesday 9th July 2019.**

Proposed by Councillor S Green, seconded by Councillor C Bunting, the minutes of the Full Council meeting Tuesday 9 th July 2019 were agreed and signed.

58. **Social & Welfare Committee**

(a) **To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 23rd July 2019.**

Proposed by Councillor H King, seconded by Councillor P Duigan the minutes of the Social & Welfare Committee Tuesday 23 rd July 2019 were agreed and signed subject to minor amendments, entered in the minute book at the meeting.
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(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council:

To consider Cemetery recycling opportunities.

That sets of two bins are sited around the cemeteries; the bins would be labelled stating which was for compostable waste and which was for other waste. This would be trialed for a year.

That the Town Council writes to local undertakers asking their views on the future ban of formaldehyde based embalming fluid and bring the responses back to Full Council.

Proposed by Councillor P Duigan, seconded by Councillor H King, it was agreed that the following recommendations be taken back to the Social & Welfare Committee for further discussion.

The Town Council should dispose of the property and in order to maximize the value the Council should apply for planning permission to extend the lodge so that it has 3 decent size bedrooms and associated living space. This would then be brought back to Full Council to finalise the sale and covenant details before being marketed.

That Jeremy Stacey Architects be appointed to come up with a design for an extension which is sympathetic to the existing building and its setting. The aim will be to enhance the beauty of the lodge not detract from it.

59. **Markets & Buildings Committee**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 23rd July 2019.**

Proposed by Councillor S Green, seconded by Councillor H King the minutes of the Markets & Buildings Committee Tuesday 23rd July 2019 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council:

To consider installing cabinet doors in the niches at the Memorial Hall.

That cabinet doors be installed in the niches at the Memorial Hall at a cost of £500. The cabinet doors should have non reflective glass and be fitted as a mirror image of each other.

To consider creating a new memorial in the Memorial Hall.

The Town Council commission a memorial to record those names not recorded on the entrance to the hall at a cost of between £1,500 and £2,000. The final wording and design would be confirmed by the Council at a later date.

60. To receive, confirm as correct and sign the minutes of the **Planning** meetings held on **Tuesday 9th July 2019** and **Tuesday 23rd July 2019**.

Proposed by Councillor S Green seconded by Councillor P Duigan the minutes of the Planning meetings Tuesday 9th July 2019 and Tuesday 23rd July 2019 were agreed and signed.

61. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor S Green, seconded by Councillor H Clarke, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed and signed.

62. **To confirm representative for Dereham Windmill.**
This item was deferred to the next Full Council meeting.

63. **To elect one Member to be a signatory on the National Savings and Investment Accounts (NS&I).**

Councillor K Grey proposed Councillor A Grey, seconded by Councillor P Duigan, it was agreed that Councillor A Grey be a signatory on the National Savings and Investment Accounts.

64. **To consider grant application.**

Proposed by Councillor P Duigan, seconded by Councillor P Morton, it was agreed that a grant of £500 be given to the Norfolk Accident Rescue Service.

65. **Update on embalming.**
The Town Clerk gave a verbal update and said that he would need to liaise further with the undertakers,

66. **To consider a response in principle regarding Breckland sale of land.**

Proposed by Councillor P Morton, seconded by Councillor A Grey, it was agreed that the Town Clerk formally write to Breckland Council asking how can pieces of land be declared surplus when they meet Breckland Council's definition of playing space and there is a deficit of playing spaces in Dereham? Also what protection Breckland Council has in place to ensure that developers do not use the sale of these pieces of land as an argument not to provide outdoor playing spaces on development sites.

67. **Exclusion of Press & Public**

Proposed by Councillor S Green, seconded by Councillor P Morton it was agreed to pass a resolution to exclude the Press and Public from the meeting on the grounds that the Business to be transacted is confidential and publicity would be prejudicial to the public interest

68. **To receive advice from the Council's solicitor and consider any further action.**

It was agreed that the Clerk instruct the Council's solicitor to write Breckland Council and Norfolk County Council challenging the way that Norfolk County Council and Breckland Council are addressing the transport issues for the Hopkins Homes application on Yaxham Road. The Council also agreed that the Clerk instruct the solicitors to consider the issues around the Dereham Transport Study, the proposed roundabout now being considered undeliverable and if there is scope to use this to challenge applications, then the Clerk is to instruct the Council's solicitors to write and challenge, relevant applications.

Chairman