

***NOTE:** In the case of non-members, this agenda is for information only

DEREHAM TOWN COUNCIL

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23rd May 2024

To All Members of the Markets & Building Committee

Councillors H Clarke, C Coleman, S Green, H King, L Monument and R O'Callaghan.

Dear Councillor,

You are hereby summoned to attend a meeting of the **Markets & Building Committee** which will be held at the Memorial Hall, Dereham on **Tuesday 28th May 2024** upon the rising of the Planning meeting to consider the items on the Agenda below. All councillors are welcome to attend the above meeting even if they are not a member of the particular committee.

Yours faithfully

A N Needham

**Mr A N Needham
Town Clerk**

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

AGENDA

1. To receive apologies for absence.
2. **Declaration of Interest.**
In accordance with the Localism Act 2011, Members are asked at this stage to declare any Disclosable Pecuniary Interests or Other Registerable Interests; as defined by the Code of Conduct adopted by the Council. Councillors shall declare such interest as soon as it becomes apparent, disclosing the nature and extent of those interests. Failure to disclose any Disclosable Pecuniary interests or to knowingly give false or misleading information is a criminal offence under section 34 of the Localism Act 2011.
3. To elect a Chairman.
4. To elect a Vice Chairman.
5. Update on block booking at Memorial Hall
6. Up date on current work streams

- Review of Asbestos survey.
- Memorial Hall fire doors
- Memorial Hall LED lighting