

DEREHAM TOWN COUNCIL

10th November 2020

At a virtual meeting of the **Full Council** held on **Tuesday 10th November 2020** at **7.30pm**.

Present: Councillors S Green (Chairman), C Bunting, H Bushell, H Clarke, P Duigan, A Grey, K Grey, H King, L Monument, T Monument and P Morton.

Also in attendance: County Councillor W Richmond, District Councillor A Webb, Town Clerk Tony Needham, Deputy Town Clerk Jillian Barron, Carolyn Coleman (aboutdereham) and Alan Ferguson (Dereham Windmill).

46. **To receive apologies for absence.**
Apologies for absence were received from Councillor A Brooks.
47. **Declaration of Interest.**
There were no declarations of interest.

The meeting was adjourned

Councillor H King said that as a member of the Royal British Legion he would like to pass on their thanks to the Town Council staff for all their hard work organising Remembrance Sunday.

District Councillor A Webb advised the meeting that Breckland Council were now in the process of distributing grants to those businesses affected by the lockdown.

Councillor A Webb also said that Dereham Cares had now started its second phase and said how important it was. She went on to thank those Councillors who had helped during the first phase and also the Town Council for the grant. Councillor A Webb said the Dereham Food Bank has written to Breckland Council as with the need for social distancing they are looking for new premises within the town.

County Councillor W Richmond thanked the Town Council for their proposals for the Parish Partnership Scheme. He went on to say that he had given £3000 from his capital allowance to the work at Shillings Lane which unfortunately has been delayed due to the pandemic.

Councillor W Richmond advised the meeting that the Section 278 traffic calming/restrictions for Greenfields Road have been agreed.

The meeting resumed.

48. To receive, confirm as correct and sign the minutes of the virtual **Full Council** meeting held on **Tuesday 13th October 2020.**

Proposed by Councillor S Green, seconded by Councillor L Monument the minutes of the virtual Full Council meeting Tuesday 13th October were approved subject to the following amendment at minute 37 '13th October being corrected to the 8th September'

49. **Virtual Traffic Management Committee**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 27th October 2020.**

Proposed by Councillor S Green, seconded by Councillor H Clarke the minutes of the Virtual Traffic Management Committee Tuesday 27th October 2020 were approved subject to the following correction at minute 4 'Quebec Road replace Norwich after the wording Northgate School'

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council without amendment:

To consider proposals for the Parish Partnership Scheme – 2020-21.

The committee recommended the following proposals for the Parish Partnership Scheme – 2020/21:

- Bus Shelter on Norwich Road - £2500
- Walking and Cycling improvements - £19,000
- Signs for Elvin Road stating 'Unsuitable for HGV's' - £100 per sign
- Part-time 20mph signs with flashing lights near Neatherd high school - £4500

To consider supporting proposal for traffic calming on Withburga Lane.

It was agreed to recommend that the Town Council supports traffic calming in the area of Bishop Bonners Cottages in order to prevent HGVs using Withburga Lane.

50. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor L Monument, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed.

51. **To consider prioritising work on the Neighbourhood Plan.**

The Town Clerk said there were no updates.

Councillor H Bushell said that Breckland District Council had submitted their comments on the white paper but had not yet received a response.

52. **Update on aboutdereham Waymarking Project.**

Carolyn Coleman from aboutdereham gave a presentation on the Dereham Wayfinding Project, saying that the project is now making good progress and the content of most of the interpretation panels is now near to being finalised. There

may be some changes as it is still in the process of being proof read. The aim is to have the artwork finalised by Christmas so that manufacturing and installation can start in the New Year for completion by early May and hopefully a launch event.

Councillors thanked aboutdereham for a great piece of much need work.

53. **To consider application for consent to erect a shelter for the Windmill Coffee shop.**

Mr Alan Ferguson from Dereham Windmill presented to the Council a proposal to erect a shelter for the Windmill Coffee shop.

The Council agreed in principle to the erection of a shelter for the coffee shop at the Windmill, subject to final designs being approved by the Council and to the Police Architectural Liaison Officer being consulted on the designs.

In reaching its decision, the Council had regard to the fact that the land is held by the Council as Public Open Space under the Open Spaces Act 1906. It was felt that the addition of a shelter could enhance the enjoyment of the area as a public amenity.

54. **To consider obtaining legal advice with regards to Planning application 3PL/2017/0563/O, Land to the rear of 35-61 Westfield Road to ensure the correct calculation of off-site commuted sum in lieu of on-site provision of Outdoor Playing Space.**

Councillor L Monument proposed that unless there was a satisfactory off-site commuted sum (in lieu of on-site provision of Outdoor Playing Space) for application 3PL/2017/0563/O, Land to the rear of 35-61 Westfield Road, then the Clerk should seek legal advice.

Councillor P Duigan proposed an amendment that the Clerk consults with the Chairman of Finance prior to legal advice being sought.

The motion with the amendment was agreed.

Chairman