

# DEREHAM TOWN COUNCIL

8<sup>th</sup> October 2019

At a meeting of the **Full Council** held on **Tuesday 8<sup>th</sup> October 2019** in the Assembly Rooms at **7.30pm**.

**Present:** Councillors L Monument (Chairman), A Brooks, H Bushell, C Clarke, P Duigan, A Grey, H King, T Monument and P Morton.

Also in attendance: County Councillor W Richmond, Town Clerk Tony Needham and Deputy Town Clerk Jillian Barron.

85. **To receive any World War One centenary commemorations.**

There were no World War One centenary commemorations.

86. **To receive apologies for absence.**

Apologies for absence were received from Councillors S Green, C Bunting and K Grey.

87. **Declaration of Interest.**

There were no declarations of interest.

*The meeting was adjourned*

County Councillor W Richmond said that road signs advising 'Not suitable for HGV's' would be sited on roads leading to St Nicholas Street.

Councillor Richmond also said that Neatherd High School had requested a 'Keep Clear School' sign for Norwich Road; he was still waiting to hear if there was to be a speed restriction of 20mph outside Neatherd High School.

Carolyn Coleman addressed the meeting advising that aboutDereham had applied to Awards for All for funding for signage but unfortunately it has been rejected as signage was seen to be in the domain of the public sector. Norfolk County Council has agreed to give some funding but the amount has not yet been confirmed.

*The meeting resumed*

88. **To receive announcements.**

The Mayor, Councillor L Monument reminded Councillors that Sunday 13<sup>th</sup> October 2019 would be her Civic Service which would be held at the Trinity Methodist Church, Dereham at 10:45 am, followed by a reception at the Memorial Hall.

89. To receive, confirm as correct and sign the minutes of the **Full Council** meeting held on **Tuesday 10<sup>th</sup> September 2019.**

Proposed by Councillor L Monument, seconded by Councillor P Duigan, the minutes of the Full Council meeting Tuesday 10 <sup>th</sup> September 2019 were agreed and signed.
---

90. **Finance & Governance Committee**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 17th September 2019.**

Proposed by Councillor H Bushell, seconded by Councillor L Monument, the minutes of the Finance & Governance Committee meeting Tuesday 17<sup>th</sup> September 2019 were agreed and signed subject to minor amendments, entered in the minute book at the meeting.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council:

**To review grant making policy.**

A standardised form be prepared to enable groups to report back on grants they have received.

Revised wording of the policy recommended at committee was provided to Councillors with their agenda – all Councillors were content.

**To consider funding for aboutDereham signage.**

The Council considered supporting the project to a maximum of 1/3 of the total cost up to a maximum of £15,000.

aboutDereham would be required to submit a full detailed application.

**To consider increasing annual grant for the Dereham Antiquarian Society/Heritage Trust.**

The annual grant to the Dereham Heritage Trust be increased to £1,000 per year. This is in recognition of increased costs, since the original grant was agreed.

91. **Markets & Buildings Committee**

(a) To receive, confirm as correct and sign the minutes of the meeting held on **Tuesday 24<sup>th</sup> September 2019.**

Proposed by Councillor H Clarke, seconded by Councillor T Monument, the minutes of the Markets & Buildings Committee meeting Tuesday 24<sup>th</sup> September 2019 were agreed and signed.

(b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council:

**To consider new design for the Queen Mother's Garden.**

To press forward with an assessment of the likely total level of funding available and a detailed design, be prepared with cost estimates produced.

92. **Social & Welfare Committee**  
(a) To receive, confirm as correct and sign the minutes of the meeting held on Tuesday 24<sup>th</sup> September 2019.

Proposed by Councillor H King, seconded by Councillor T Monument, the minutes of the Social & Welfare Committee meeting Tuesday 24<sup>th</sup> September 2019 were agreed and signed subject to minor amendments, entered in the minute book at the meeting.

- (b) To receive a report from the Chairman, discuss any matters arising therefrom and vote on recommendations.

The following recommendations were agreed and approved by the Council:

**To consider options for Cemetery Lodge.**

Jeremy Stacey Architects is to produce plans and costings to refurbish the Cemetery Lodge on its original footprint. This would be brought back to committee to discuss the next step.

**To consider request from the Royal British (RBL) to take over aspects of Remembrance Sunday.**

The Town Council take over the organisation of Remembrance Sunday Parade with effect from 2020.

**To consider a request to erect a headstone.**

The Clerk will look into the legalities of who can erect a headstone on a common grave.

93. To receive, confirm as correct and sign the minutes of the **Planning** meetings held on **Tuesday 10<sup>th</sup> September 2019** and **Tuesday 24<sup>th</sup> September 2019.**

Proposed by Councillor L Monument, seconded by Councillor P Duigan the minutes of the Planning meetings Tuesday 10<sup>th</sup> September 2019 were not signed. Councillors agreed with the responses up to and including planning application 19/073/1045/O. The minutes would be reconfigured and brought back to the next Full Council Meeting to agree and sign.

Proposed by Councillor L Monument, seconded by Councillor P Duigan the minutes of the Planning meetings Tuesday 24<sup>th</sup> September 2019 were agreed and signed.

94. **To receive and adopt the list of accounts paid, the Financial Statement and list of accounts to be paid.**

Proposed by Councillor L Monument, seconded by Councillor H Clarke, the list of accounts paid, the Financial Statement and list of accounts to be paid were agreed and signed.

95. **To consider postponing committees on the 22<sup>nd</sup> October for Councillor briefing.**

Proposed by Councillor L Monument, seconded by Councillor H King, it was agreed that the committees due to be held on Tuesday 22<sup>nd</sup> October 2019 would be held and a further meeting would be called on Tuesday 29<sup>th</sup> October 2019 for Councillor briefing.

96. **To confirm Neighbourhood Plan aspiration DERE1.**

Councillors confirmed their commitment to DERE1 in the Neighbourhood Plan

97. **To consider response to legal advice on various planning applications.**

The Town Clerk advised Councillors that he was still waiting for a response from the barrister.

Councillors agreed to delegate authority to the Town Clerk in consultation with the Mayor to decide on any formal response to Breckland Council following information received from the barrister.

**Chairman**